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Owner: **Murid Islamic Community in New York**

Field Observation Meeting NO. 1

Extension Change of Use House of Worship
46 Edgecombe Avenue
Block: 1960
Lot: 63
NYC Department of Buildings Job No. 121960431

Attendees: **AGO & ALAUDIN General Contracting**
Ago Kolenovic

Murid Islamic Community in New York

JAMIL COPPIN Architect PC

Structural Design Collaborative, P.E., P.C.

Date: January 19, 2017 Time: 12:00 P.M. Weather: Sunny Temp: 50deg F

Discussion / Issues

1.0 Adjacent Properties:

Based on SDC Field Report No.1 and Contractor probes SDC will assume that no footing exist under party wall shared with adjacent neighbors. Therefore interior shoring as well as exterior shoring will be required to protect adjacent neighbors. SDC stated that they will perform additional services to provide interior shoring drawings. Shoring drawing shall be issued no later than January 27, 2017.

The following must be provided prior to start of underpinning operations, exterior shoring, earthwork, Exterior Demolition and foundation work:

1.1 Existing Conditions Documentation Adjacent Neighbors

Engineer stated that he will require access to adjacent neighbor's property to document existing structural conditions prior to start of earthwork and foundation work. Engineer shall issue existing conditions report. Architect shall provide letter stipulating reason for request as requested by MICA

1.2 Filing /approval / Permit for Underpinning

Upon issuing final underpinning drawings by SDC Architect shall provide owner with NYC Department of buildings applications for adjacent neighbors to sign. In addition owner shall obtain notarized affidavit from adjacent neighbors giving MICA authorization for its general contractor to perform underpinning operations. General Contractor shall provide TR-1 for Underpinning from Special Inspector. Architect shall file and obtain approval for underpinning and General Contractor shall issue underpinning permit.

1.3 **Amendment for Shoring**

Upon issuing final interior shoring drawings architect shall amend DS-1 Drawing and obtain approval for shoring from NYC Department of Buildings.

1.4 **Demolition of Existing Garage**

Contractor has requested Architect to file for demolition of existing garage. Contractor shall provide Architect with specific tools that will be used to demolish garage and its foundation. Architect to file application with drawings with B.E.S.T. squad as required.

1.5 **Elevator Pit**

General Contractor's elevator supplier stated that proposed travel distance for Limited Use Elevator Exceed Maximum Travel Distance stipulated in ASME standards stipulated by 2014 Building Code. Architect must either revise travel distance, obtain Construction Code Determination to allow proposed travel distance or amend drawings to provide full size elevator. Architect shall advise owner and coordinate pit size with Structural Engineer.

1.6 **Monitoring / Stake out**

Owner has an agreement with NY Land Surveyor (718-591-6600) to provide services to stake-out proposed extension (Surveyor shall mark location of foundation walls for proposed addition on behalf of owner) and to monitor movement to adjacent properties during demolition, excavation, underpinning, exterior and interior shoring. General Contractor shall contact surveyor to make appointment for such services at the appropriate time.

1.6 **Tracking No.**

General Contractor shall obtain excavation tracking number prior to excavation as required by NYC Construction Codes.

Upon completion of the above Items Architect shall schedule field observation meeting to give opportunity for contractor to ask SDC questions concerning shoring /earthwork / underpinning / concrete work.

2.0 **Interior Structural-**

2.1 Based on SDC Field report No.1 Structural drawings will be revised to relieve adjacent party wall. SDC noted in report that existing party wall consist of only two brick wythe. In order to provide 100lb per SF capacity as stipulated in construction codes all floor will require additional vertical support.

2.2 SDC shall provide revised structural support for Minaret. SDC shall partially Partially support Minaret on existing Masonry wall a partially provide vertical structural support to Cellar (footing may be required). Structural drawings show full independent support.

2.3 SDC shall revise existing roof framing to provide "flat" roof deck based on elevation provided by Architect. Architect revised Architectural drawings to provide roof drains for tapered roofing. Roof drain shall connect to existing combined sewer. Architect shall amend schedule A to provide roof occupancy and therefore SDC shall provide a roof structural capacity of 100 lb per SF

3.0 **Exterior Structural-**

General Contractor shall provide sidewalk bridge prior to commencing exterior demo / construction as required by approved construction documents

3.1 SDC has no objection to stripping of exterior glazed brick veneer for insertion of Limestone filler as indicated on architectural drawings. SDC shall provide structural details for limestone filler.

3.2 General Contractor shall save as much glazed brick veneer as possible to re-use.

4.0 **Requisition-**

4.1 Payment requisition shall be corrected prior to issuance of next requisition. Two payment requisitions shall be issued in lieu of one requisition combining initial payment and second payment. Contractor shall revise requisition based on mark up issued after Field Observation Meeting.

4.2 Next Payment requisition shall include special inspector's report. Special Inspector's report shall indicate results of duties performed by special inspector in such payment period (stipulated in New York City Construction Codes).

All parties shall give notice of any corrections to be made in meeting minutes above. If no corrections are received within seven days above minutes shall be official project meeting minutes.